



CAREER PATHING SOLUTIONS

SUSTAINABLE SKILLS DEVELOPMENT

Further Education and Training Certificate:

Generic Management: Inventory and Inventory Control

NQF Level 4

This qualification is intended for junior managers of small organisations, junior managers of business units in medium and large organisations, or those aspiring to these positions. Junior managers include team leaders, supervisors, foremen and section heads.

Accreditation held with merSETA: 20 – MER/ACC/002057

Programme Information

Credits:	150
Duration:	Twelve (12) Months
Minimum no of learners:	8 per session
Minimum Qualifying Criteria:	Communication at NQF Level 3 Mathematical Literacy at NQF Level 3 Computer Literacy at NQF Level 3 SAQA US ID: 83987

	ID	UNIT STANDARD TITLE	NQF LEVEL	CREDITS
Learning Programme 1: Lead and motivate a team				
Core	242824	Apply leadership concepts in a work context	4	12
Core	242819	Motivate and Build a Team	4	10
Learning Programme 2: Occupational learning and second language communication				
Fundamental	119467	Use language and communication in occupational learning programmes [2nd language]	3	5
Fundamental	119472	Accommodate audience and context needs in oral/signed communication [2nd language]	3	5
Fundamental	119457	Interpret and use information from texts [2nd language]	3	5
Fundamental	119465	Write/present/sign texts for a range of communicative contexts [2nd language]	3	5
Learning Programme 3: Written Communication				
Fundamental	119462	Engage in sustained oral/signed communication and evaluate spoken/signed texts	4	5
Fundamental	119469	Read/view, analyse and respond to a variety of texts	4	5
Fundamental	119459	Write/present/sign for a wide range of contexts	4	5
Fundamental	12153	Use the writing process to compose texts required in the business environment	4	5
Learning Programme 4: Problem solving				
Core	242817	Solve problems, make decisions and implement solutions	4	8
Fundamental	9015	Apply knowledge of statistics and probability to critically interrogate and effectively communicate findings on life related problems	4	6

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Fundamental	9016	Represent analyse and calculate shape and motion in 2-and 3-dimensional space in different contexts	4	4
Learning Programme 5: Time management				
Core	242821	Identify responsibilities of a team leader in ensuring that organisational standards are met	4	6
Core	242811	Prioritise time and work for self and team	4	5
Core	242822	Employ a systematic approach to achieving objectives	4	10
Learning Programme 6: The code of conduct and customer service standards				
Core	242829	Monitor the level of service to a range of customers	4	5
Core	242815	Apply the organisation's code of conduct in a work environment	4	5
Core	242816	Conduct a structured meeting	4	5
Learning Programme 7: Budgeting				
Core	242810	Manage Expenditure against a budget	4	6
Fundamental	7468	Use mathematics to investigate and monitor the financial aspects of personal, business, national and international issues	4	6
Learning Programme 8: Inventory Control				
Elective	377361	Understand the role of inventory and ordering costs	3	5
Elective	377363	Apply inventory replenishment and distribution systems	4	8
Elective	377364	Discuss the role of inventory in a manufacturing environment	3	10